

## Infection Prevention Annual Statement

### Farley Road Medical Practice and Forestdale Branch

April 2025

#### **Purpose**

This annual statement will be generated each year in April in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the practice website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits undertaken, and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures, and guidelines

#### **Infection Prevention and Control (IPC) lead**

The lead for infection prevention and control at Farley road medical practice is Lisa Fishpool.

The IPC lead is supported by Tracy Ford practice manager and Gemma Bull Lead Nurse.

#### **Infection transmission incidents (significant events)**

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised of areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form that commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year there have been 0 significant events raised that related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.

#### **Infection prevention audit and actions**

After internal Audit main things for change were general wear and tear of the environment. Hand washing sinks not meeting criteria for IFC.

The Practice had external infection control audit in January 2025 with infection prevention solutions. Auditor was William Pillow. The outcome of the audit showed Compliance of 95% overall sections of infection control Farley Road site and 97% for Forestdale branch site. Environment wear and tear of waiting room and clinical rooms. Some handwashing sinks not IFC standard Rooms 4-6. Wrong item in sharps box, wear and tear to desk chair handles. The underneath of the examination couches had dust and some rust to the paint.

The surgery and branch surgery had infection control inspection from NHS England in September 2024. Farley road site was 97% and Forestdale branch 100%. At Farley Road site the sinks in rooms 4, 5 and 6 were non-compliant with IPC standards (awaiting funding for refurb). We will not be expecting another audit from NHS England for 3-5 years.

### **Actions**

We have since then implemented improvements. We informed cleaning lead of dust underneath examination couches as this is part of their weekly cleaning duties. Clinical room 6 at Farley has had a total refurb with new work surfaces, flooring, sink, cupboards and wall guarding. All other rooms will be refurbished when funding is available (rooms 4 and 5). All staff have been reminded of the sharps disposal policy.

Poster outlining cleaning colour code scheme is on display in the cleaner's cupboard, cleaner's folder and infection control folder.

Audits are undertaken by IFC lead quarterly. Audits consists of audit of the environment, hand hygiene and aseptic technique. All Audits undertaken show good infection control. Environment wear and tear is main high light from audits. Audit analysis shows improvement from previous audits maintaining above 95% for Farley and 98% for Forestdale branch over the year of 2024.

### **Risk assessments**

Risk assessments are carried out so that any risk is minimised to be as low as reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments/ policys were carried out/reviewed:

- IFC policy SEP 2024
- Cleaning standards April 2024
- Privacy curtain cleaning or changes
- Sharps safety
- Water safety
- Isolation
- COSHH
- Cleaning up contaminated spillages
- Fan use at Forestdale branch
- FFP3 risk assessment DEC 24
- Sharps not wall mounted.
- Sharps containers up to 12 months.

## **Training**

In addition to staff being involved in risk assessments and significant events, at Farley road all staff and contractors receive IPC Elearning induction training on commencing their post. Thereafter, all staff receive refresher training annually via elearning and teaching from IFC lead.

Various elements of IPC training in the previous year have been delivered at the following times: clinical meetings. Nurse meetings.

## **Policies and procedures**

The infection prevention and control related policies and procedures that have been written, updated, or reviewed in the last year include, but are not limited, to:

- IPC policy SEP 24
- Medicines management
- Isolation MARCH 25
- Vaccine handling and storage
- Maintenance of cold chain
- Safe management of care equipment
- Legionella

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance, and legislation changes.

## **Responsibility**

It is the responsibility of all staff members at Farley road to be familiar with this statement and their roles and responsibilities under it.

## **Review**

The IPC lead and Tracy Ford Practice manager are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 30/4/26

## **Signed by**

Lisa Fishpool  
For and on behalf of Farley road medical practice

